**Administrative Unit**

**Assessment Plan 2014-2015**

**Department/Office:**

**Department/Office Mission Statement (if available):**

**Date Reviewed with Supervisor:**

Please complete the following assessment plan and review with your supervisor prior to **September 15, 2014**. Please submit electronic copies of your final plan to your supervisor and to the Director of Institutional Effectiveness no later than **September 22, 2014** (Feel free to submit it earlier!).

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| **Department Goal 1:** [Broad statement about core functions of office/department]  **DSLCC Goal(s):** [From the President’s Goals, list the college’s goal(s) that your departmental goal aligns with] | | | | | | | |
| [Measurable statement about specific functions/services that will determine the extent to which you are meeting the departmental goal]  **Place an asterisk after goals that are President’s Goals** | [List the measure (e.g., student surveys) or performance indicator (budget figures, retention rates, etc.). If multiple measures used, list each in a separate box.] | [Specify the level of performance on your measure or P.I. at which you will consider your outcome met] | 2012-2013:  [provide results, if available]  2013-2014  [provide results, if available]  2014-2015: | [Briefly explain any reasons or rationale for this year’s results. Feel free to explain them within the context of past years’ results as well. Be sure to interpret them in the context of your specified target]  DO NOT NEED TO COMPLETE UNTIL MAY | Mark yes or no | [Describe any changes/ideas you plan to implement this year based on last year’s results] | [Based on results for 2014-2015, describe changes you intend to make for 2015-2016 here. Be as descriptive as possible, including timelines and budgets if known]  DO NOT NEED TO COMPLETE UNTIL MAY |
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| **Department Goal 2:**  **DSLCC Goal:** | | | | | | | | |
|  |  |  | 2012-2013  2013-2014  2014-2015 |  |  |  |  |
|  |  |  | 2012-2013    2013-2014  2014-2015 |  |  |  |  |

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| **Department Goal 3:**  **DSLCC Goal:** | | | | | | | |
|  |  |  | 2012-2013  2013-2014  2014-2015 |  |  |  |  |
|  |  |  | 2012-2013    2013-2014  2014-2015 |  |  |  |  |

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| **Department Goal 4:**  **DSLCC Goal:** | | | | | | | |
|  |  |  | 2012-2013  2013-2014  2014-2015 |  |  |  |  |
|  |  |  | 2012-2013    2013-2014  2014-2015 |  |  |  |  |